



ANSØGNINGSFORMAT FOR AKTIVITETSBEVILLINGER / C (TIL OG MED DKK 30.000)

Initiativets titel	Leadership training workshops for civil society organisations in Denmark.
Lead-organisation (juridisk og økonomisk ansvarlig organisation)	Organisationens navn: Youth for Development Denmark Adresse: Rymarksvej 89, 3 th 2900 Hellerup- Denmark Kontaktperson: Gamado Wolagbe Tlf: 28 77 24 97 E-mail: gamado@yfdd.dk
Evt. øvrige ansøgende organisationer	Organisationens navn: Naalat Caritas Denmark Adresse: Nygårdsvej 2. 2.TH. 2100 København Ø Kontaktperson: Lartey Lawson Tlf: 26606478 E-mail: naalat.caritas@gmail.com
Ansøgt støtteperiode	Fra dato: 05 / 11 / 2020 Til dato: 05 /04 /2021 Antal mdr. i alt: 6
Ansøgt beløb fra Globalt Fokus (DKK)	29.900
Hvis relevant: medfinansiering af betydning for gennemførelse af initiativet i form egenfinansiering, samfinansiering etc.	
Resumé (maks. 10 linjer): The purpose of the intervention is to build capacity for more junior or younger staff and volunteers by creating space for the youth's participation in civil society as well as equip them with the tools and knowledge needed to take up a leadership. There will be series of workshops and the first two of the workshops would be presented by Zoom interaction and the last one is physical given the COVID situation. The workshops will be series of teachings dealing with topics such as the need for youth participation in civil society, what we do understand by civil society, taking up leadership positions, the role of leadership in civil societies with regards to membership recruitment and more. Furthermore, there would be surveys, evaluation and the presentation of individual assignments and the experience sharing of participants	

1. Behov og strategisk relevans

Begrund hvordan ansøgningen er strategisk relevant og beskriv hvilke reelle og akutte behov, den imødekommer.

i) The strategic relevance of this application is to gain insight on how organizations can encourage involvement of the younger/junior staff on management and leadership levels. The youth participation in civil society is important benefits for the youth group and community.

Furthermore, by accepting young people's ideas, trying out activities with them and plan both short- and long-term projects, we will include them in our leadership and train them to take over some responsibilities. The real need is a lack of participation in the leadership of young members.

Through the workshop, we will create a dialogue base learning that enhances relationships for peace and diverse development in the global community, not least in developing countries.

II) How the application is strategically relevant in relation to the Ministry of Foreign Affairs' framework: By including the role of civil society in teaching during leadership training, we ensure that we have a future leaders who sees capacity building as relevant for their development knowledge acquisition about building a strong, independently diverse civil society internally and in developing countries.

Globalt Fokus seks indsatsområder	Projektets relevans (hvis flere, i prioriteret orden):
1. FN's verdensmål	
2. Det humanitære, udviklingsmæssige og fredsopbyggende arbejde (herunder triple nexus)	
3. Et 'future fit' og innovativt civilsamfund	
4. Klima og bæredygtig omstilling	
5. Civilsamfundets råderum	
6. Ledelse	X

2. Projektdesign og metode

Beskriv kort hvordan projektets design og metode vil opfylde det overordnede behov.

i) Beskriv projektdesignet: hvilke(n) aktivitet(er) indgår, hvilke aktører deltager, og hvilke metoder anvendes til at adressere det overordnede behov? Begrund, hvorfor netop denne sammensætning af aktivitet(er), aktører og metoder kan opfylde det overordnede behov. Format for Stamdata for Lead-organisationen vedlægges som bilag 1.

As mentioned earlier we run the workshop with series of interactions with participants primary on weekends. The first is a Zoom meeting with lectures for 5 hours (including breaks) with different topics where the

participants, the youth, after each specific teaching, could ask questions with answers provided from the speaker. Content are:

1. Survey & Evaluation: The survey to evaluate and see the level of each participants and the knowledge about the topics (YFDD Staff).

2. Presentation of our various organization and project objectives. We will talk about the various organizations and the specific areas of works (YFDD & Naalat Caritas).

3. What is Civil Society. The teaching on this topic is provided by a staff from Naalat Caritas who is from KU, Science and introduces the youth to the basic sectors of the society and discussing the interrelationships between the civil society and other sectors. (Naalat Caritas)

4. The role of civil society internally and internationally. This teaching is provided by a staff of Naalat Caritas, the discussion will be on the work of Danish civil societies with focus on the Danish or international activities. The exercise will be to use the internet to identify similar civil societies in selected countries. (Naalat Caritas)

5. Civil society management locally in developing countries and with a global focus. The main teaching will be on discussions the experience acquired from international engagement from Somalia, Serra Leon and Ghana and Togo. (YFDD Staff)

6. Partnership for the Goals (South and North partners), in this section, there will discussions and case studies on partnership structure and partnership agreement and expectations of Southern and Northern partners. (YFDD Staff)

7. Leadership structure: what is the board member's role in leadership, volunteer's role, and Member's role. We will talk about the role and important of having these bodies in an organization. We will also highlight the basic requirement for each registered organization in Denmark (YFDD & Naalat Caritas)

8. Design and organization of activities internally and globally. The teaching here is to introduce the youth to starting an organization, planning, and executing planned activities in Denmark and the limitation experienced in developing countries. (YFDD & Naalat Caritas)

9. Reporting and evaluation of projects. The focus here is using surveys for evaluating civil society projects. In the next Zoom confrontation meeting with the participants, the youth will tell their stories of what they have found out from previous assignments. (YFDD & Naalat Caritas)

The focus is on the participants' task solutions. The task solution includes internet searches based on the exercises discussed above. The solutions will be shared orally with the others and the youth will act as opponents of each other's work as well as getting comments from the teachers.

This implies that during the direct confrontation the youth will present their assignment work based on a hypothetical civil society organization and share their experience with other participants in interaction with Lartey and Gamado. (YFDD & Naalat Caritas)

10. Feedback: individual assignments, participant presentations. We will also do a survey at the end of the training sessions and one final survey. With the feedbacks we will compile a booklet containing the teachings, the learnings including the challenges and the experience sharing. (YFDD & Naalat Caritas)

Redegør for, på hvilke områder projektet er innovativt, f.eks. mht. i) et tematisk område, i) de involverede aktører, eller iii) tilgang, metode, læringsprodukt, dokumentation eller vidensdeling?

The project is innovative with the focus on the young people and their views and understanding of capacity building in leadership internally and with global vision focusing on developing countries.

We will use the formal and informal way of learning. We will also analyze and try to understand the view of young people in engaging themselves in civil society and their expectations. Learning product is that young people come to see the value of the civil society from a practical experience.

There will be group works, case studies and discussions focusing on organizations' goals and activities. Where we tell the organizations' experiences (Add on) to inspire the young people.

3. Læringsprodukt og vidensdeling

Beskriv hvordan læringen fra projektet deles bredt i civilsamfundet?

i) Beskriv det læringsprodukt, projektet skal producere som opsamling på projektets centrale læring.

The learning material that we expect to produce to help the learners would be in the form of the booklet that describe all the learning and all the topics. Prepare at the end when we incorporate the learnings from the sessions conducted, meeting earlier including the young people views.

The booklet for all the activities, experience sharing, and the learnings would be made after the learning sessions to sum up what was learned. And learning product would be directed to civil society in general in Denmark and beyond. Copies will be made available for free download and available online.

There would be also the summary of what we expect to teach and what the junior staff expect to know. We will also do a survey at the end of the training sessions and one final survey. We expect to produce easy to read booklet for about 20 pages for each participant.

ii) Redegør for hvilke vidensdelingskanaler I forventer at gøre brug af for at flest mulige danske civilsamfundsaktører (og evt. andre aktører) får adgang til læringen fra projektet. (fx SoMe, online platforme, digitale produkter, etc.).

There will series of trainings and workshop on Zoom and team's online platform and we will also have one or two physical meetings presence for our intervention. We will share the learning products on our web and Facebook pages as well as making hard copies for the participants.

We will also share document through emails. Other actors can request for a free copy of the learning materials. GlobaltFokus is welcome to refer to YFDD and Naalat Caritas for more information. We will also focus on how other CSOs can use and gain access to our experience.

4. Omkostningseffektivitet

Redegør kort for, hvordan omkostningseffektivitet har indgået som et designparameter i ansøgningens tilblivelse?

i) Beskriv hvordan de forventede resultater af projektet opnås på en omkostningseffektiv måde? (fx value for money, hvorfor er det pengene værd?)

We expect to give capacity to 25 young people. We planned to carry out a lot of the activities over zoom, you have already cut the costs of transportation, location, prepping the space etc. That means more people are included, and you can allocate money to make sure your learning product will sum up the learning perfectly.

The target groups are involved in our activities in Denmark and, Africa. The empowerment of 25 young people to be able to be active staff and volunteers in a development and humanitarian organisation worth the money.

ii) Udarbejd og vedlæg budget over den samlede ressourcetilførsel med forklarende budgetnoter vedrørende overvejelser om omkostningseffektivitet. Format for budgettet vedlægges som bilag 2.

The attached budget is done with cost effective consideration of the resources available. The budget notes explained all the budget lines.

Vedlægges som minimum:

Bilag 1: Stamdata for lead-organisationen

Bilag 2: Budget



STAMDATAFORMAT FOR AKTIVITETSBEVILLINGER / C (TIL OG MED DKK 30.000)

Bilag 1: Stamdata på lead-organisation

1. Stamdata for lead-organisationen

1	Organisationens navn og hjemmeside:									
	YOUTH FOR DEVELOPMENT DENMARK (YFDD) www.yfdd.dk									
2	Organisationens oprettelsesår:									
	2015									
3	Type af CSO (sæt kryds):									
	a) Social organisation	<input checked="" type="checkbox"/>	b) NGO	<input type="checkbox"/>	c) Græsrodsbevægelse	<input type="checkbox"/>	d) Folkelig organisation	<input checked="" type="checkbox"/>	e) Anden	<input type="checkbox"/>
4	Er organisationen medlem af...								JA	NEJ
	- Globalt Fokus?									X
	- CISU?								X	
5	Link til vedtægter:									
	file:///C:/Users/gamad/OneDrive/Documents/ADMINISTRATION%20YFDD/VEDT%C3%86GTER%20-%20YOUTH%20FOR%20DEVELOPMENT%20DENMARK.pdf									
6	Generalforsamling: a) Dato for seneste og b) link til referat:									
	26 November 2019 file:///C:/Users/gamad/OneDrive/Desktop/Generalforsamling%202019.pdf									
7	Organisationens bestyrelse: Organisationen bekræfter hermed at...								JA	NEJ

	Bestyrelsesforpersonen er dansk statsborger eller udlænding med fast bopæl i Danmark.	X	
	Hovedparten af bestyrelsesmedlemmerne er danske statsborgere eller udlændinge med fast bopæl i Danmark.	X	
8	Daglig ledelse: Navne på ledelsesgruppe og hverv/stilling (gerne link til hjemmeside):		
	https://www.yfdd.dk/join-us/our-team/		
9	Antal bidragsydende medlemmer eller støttepersoner seneste regnskabsår:		
	130		
10	Antal ansatte i Danmark:	Antal frivillige i Danmark:	
	1	8	
11	Regnskab: link til seneste reviderede regnskab		
	C:\Users\gamad\OneDrive\Desktop\Regnskab-YFDD.xlsx		
12	Seneste regnskabsår – angives i størrelsesorden med beløb		
	2019 447,733 kroner		
13	Institutionelle finansieringskilder (DANIDA, EU, privat, etc.)		
	CISU, Privat		
14	Geografisk dækning i Syd (samarbejdslande)		
	Vest Africa (Ghana, Togo, Gambia, Burkina Faso, Mali, Nigeria, Cameroun)		
15	Tidligere været lead-organisation for puljeprojekt under Globalt Fokus' puljen? Angiv projekttitler og bevillingsbeløb		
	Ja , projekttitler: Workshop om Participatory Monitoring & Evaluation med anvendelse af IKT værktøjer til ekstern kommunikation” bevillingsbeløb: 73.803		

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Bilag 2: Budget

OBS: Udfyldes i næste faneblad: Overordnede bemærkninger om omkostningseffektivitet samt budgetnoter for hver budgetpost

[Leadership training workshops for civil society organisations in Denmark.]

BUDGET - beløb til og med 30.000 kr.				
	Globalt Fokus	Eventuel supplerende finansiering*	SAMLET BUDGET	
1. Læringsaktiviteter: workshops, seminarer, konferencer		11700	0	11700
1.1 Zoom training 1 (6 timer x 200 kr)		1200		1200
1.2 Food and drink for the physical meeting in Copenhagen		2500		
1.3 Zoom training 2 (6 timer x 200 kr)		1200		1200
1.4 Workshop insternt tilkøb af facilitering (34 timer x 200 kr)		6800		6800
2. Udvikling af læringsprodukt		7900	0	7900
2.1 Booklet (prepping and Printing)		3500		3500
2.2 Preparation time for the consultant (12 timer x 200 kr)		2400		2400
2.3 Online material preparation (Zoom /Teams coordinating)		2000		2000
3. Vidensdeling		800	0	800
3.1 Experience sharing (Zoom /Teams coordinating)		800		800
3,2				0
3,3				0
4. Tilkøb af eksterne videnspersoner/ekspert input			0	0
4,1				0
4,2				0
4,3				0
5. Frikøb af medarbejdere**		5500	0	5500
5.1 Coordinator fees for the project		1500		1500
5.2 regnskab		2000		2000
5.3 Rapportering		2000		2000
6. Andre aktiviteter		0	0	0
6,1				0
6,2				0
6,3				0
7. Budgetmargin (maks 10% af pkt. 1-6)		2000	0	2000
8. Udgifter i alt		27900	0	27900
9. Revision (maks. 2,5 pct. af pkt. 8)			0	0
10. Subtotal (pkt. 8+9)		27900	0	27900
11. Administration (maks. 7 % af pkt 11)		2000		2000
12. Total (pkt. 10+11)		29900	0	29900

* Der er ingen krav om supplerende finansiering.

** Der kan der ikke tages 80 pct. overhead af den gældende rate ved frikøb af medarbejdere

Udgifter til administration og faglig, aktivitetsspecifik konsulentbistand (FAK)

1. Administration maks. 7 pct. (budgetlinje 11)

Kontorholdsudgifter (husleje, rengøring, kontorhold, transport, el og vand, støttepersonale og andre almindelige driftsudgifter).

Udgifter vedrørende personale, der udfører almindelig sagsbehandling, herunder:

- a) mødevirksomhed vedrørende samarbejdet under puljeordningen,
- b) udarbejdelse af strategiske oplæg,
- c) udgifter til rejser, der ikke er led i aktivitetsspecifik monitorering mv.,
- d) kontakt med Globalt Fokus,
- f) rapporteringsopgaver som led i puljeprojektet,

g) generelle budget- og regnskabsopgaver som led i puljeprojektet,

Ledelsens involvering i aktiviteter i puljeprojekter (ved ledelsen forstås bl.a. de ansøgende organisationers

2) Faglig aktivitetsspecifik konsulentbistand (budgetlinje 4+5)

Faglig rådgivning, støtte og kapacitetsopbygning mellem ansøgende organisationer samt netværksdannelse mellem de

Deltagelse i evaluerende refleksionsmøder af puljeprojektet

Afsluttende evaluering og dokumentation af puljeprojektets resultater.

Udarbejdelse af læringsprodukt og vidensdelingsaktiviteter

Koordinering af aktiviteter med eksterne aktører.

Jf. UM retningslinjer for puljer og netværk bilag 2 "Administrationsvederlag og FAK"

Link: <https://um.dk/da/danida/samarbejds partnere/civ-org/adm-ret/puljeordn/>

Globalt Fokus aktivitetsbevillinger C

Budgetnoter for " <i>Indsæt initiativets titel</i> "	
Nr.	Beskrivelse (Nr. henviser til nummer i budgetlinjen)
10	Zoom training 1 (6 timer x 200 kr)
11	Food and drink for the physical meeting in Copenhagen
12	Zoom training 2 (6 timer x 200 kr)
13	Workshop internt tilkøb af facilitering (24 timer x 200 kr)
14	Booklet (prepping and Printing)
15,16,17	Booklet (prepping and Printing, 2.2 Preparation time for the consultant and Online material preparation (Zoom /Teams coordinating)
28,29,30	Coordinator fees for the project, regnskab , Rapportering

Indsæt flere felter til evt. flere noter. Reguler rækkens højde i menuen Formater, hvis teksten ikke kan være i feltet.

Beskriv hvad enheden skal bruges til eller dækker over og specificer i omkostning per enhed, antal enheder og det samlede beløb

Timeanvendelse

Hertil bruges Udenrigsministeriets rater for aktivitetsspecifik konsulentbistand for det pågæ
Kan findes her: <https://um.dk/da/danida/samarbejsspartnere/civ-org/adm-ret/puljeordn/>

OBS! Der kan ikke tages 80 pct. overhead af UM FAK-rater ved frikøb af medarbejdere

Forventet forbrug af timer			
Nr.	Beskrivelse (Nr. henviser til nummer i budgetlinjer)	Antal timer	Rate (år 2020)
	Gamado Wolagbe (YFDD Staff)	24	200
	Lartey Lawson (Naalat Caritas Staff)	15	200
	Mikkel Kaastrup (YFDD Staff)	7	200
	Henning Otte Hansen (Naalat Caritas Staff)	7	200

ældende år

lere.

Total
4800
3000
1400
1400
10600

Budgetresumé

TAST IKKE I DETTE ARK! Alle data bliver automatisk overført fra ark 1!

Hovedbudgetlinjer	Samlet budget	% af total budget	Finansiering		
			Heraf puljen	Pulje %	Heraf andre finansielle bidrag
1. Læringsaktiviteter: workshops, seminarer, konferencer	11700	39%	11700	39%	0
2. Udvikling af læringsprodukt	7900	26%	7900	26%	0
3. Vidensdeling	800	3%	800	3%	0
4. Tilkøb af eksterne ressourcer	0	0%	0	0%	0
5. Frikøb af medarbejder til koordinering	5500	18%	5500	18%	0
6. Andre aktiviteter	0	0%	0	0%	0
7. Budgetmargin (10% af pkt 1-8)	2000	7%	2000	7%	0
8. Udgifter i alt	27900	93%	27900	93%	0
9. Revision	0	0%	0	0%	0
10.Subtotal	27900	93%	27900	93%	0
11. Administration (max 7 % af pkt 10)	2000	7%	2000	7%	0
12. Total (pkt. 10+11)	29900	100%	29900	100%	0